

Dear Region 10 Orchestra Directors:

We at *Ross S. Sterling High School* are proud and excited to once again be hosting Concert and Sight-reading Contest. Below you will find helpful and important information.

Please unload buses on the east side of the building, and have buses park on that side. If you will be here between 2:30 and 3:00, be aware that school lets out at 2:45 and traffic will be heavy around the school.

Please arrive at least 15 minutes prior to your warm-up time. There will be Sterling Orchestra students available to greet you and take your students to the “holding area” in the ensemble room. Students may uncase their instruments in that room. Please have your students place their cases on one side of the room, away from any other cases which might be there from other schools. Since all the cases look alike, this will help keep mix-ups from occurring. A student will escort you, the director, to the contest office, which will once again be in the library fiction room. Most of you have been here before and will know where it is.

Be sure that you have three original scores for each piece you are performing, and that the measures are numbered. Leave these, along with two copies of your seating chart, in the contest office. I will print your comment sheets-you do not need these. While in the office, you can either drop off an up-to-date Form 1, or make the necessary changes on the Form 1 which you submitted to Val Rose.

Please bring extra strings (especially violin E's, and A's for violin, viola and cello), end pin anchors, rosin, extra copies of music and bass stools, if you use them. I will be extremely busy trying to ensure that the contest is running smoothly and getting my own groups ready to perform to take time out to find these things for you.

You and your orchestra will be escorted to the warm-up room at the appropriate time. You will have about 27 minutes to warm-up and then you will be escorted to the stage. Upon completion of your concert, you will be escorted to the sight-reading room. You may have to wait outside the room while the group ahead of you completes their sight-reading adventure. **Please ensure that your students remain quiet while in the hall. Remember, there are other classes going on and we do not want to distract them.**

When you are finished with sight-reading, you will be escorted back to the holding area, where your students may pack up their instruments. They will be taken out to the buses while you return to the contest office to pick up your rating sheets, scores and, hopefully, trophy!

We hope that you will have a successful and positive experience at C&SR.
Good luck!

Stuart Eisen, RSS Orchestra Director and UIL Orchestra Contest Chair