



March 2, 2007

Dear Director:

Beverly Hills Intermediate welcomes you to our campus for the 2007 UIL Junior High Concert and Sightreading Contest. The dates are March 29th and 30th.

Upon arrival, please check in at the Contest Office. It is located in the conference room close to the contest area. Please note on the downloadable map from either <http://www.uilforms.com/regions/19/> or <http://www.orchestradiirector.com/DirectorInfo> .

Buses should enter the **Buses Only** lane on the *north* side of the school. It is best to approach the school from Beltway 8 from the south. Travel north on Beamer and turn right into the school bus lane. **Please allow extra time if you are to play between 7:30-8:30 AM or 3:30-4:30 PM due to heavy traffic around the school.** There will be a student guide to meet you and your students and guide you to the un-casing area. While your students uncase, a guide will take you to check in with Ben Gollehon in the Contest Office.

Students should stay in the un-casing room until you are cleared to take them to the warm-up room (Orchestra room). Please note that the contest is being held while school is in session and while we are excited about hosting, we would like to disrupt the regular school day as little as possible. If you would like to have your students listen to other groups, please make sure they are supervised and that they act appropriately while in the auditorium. Students are not allowed to leave the contest area without adult supervision.

Ben Gollehon will post the schedule. We plan to run on schedule both days. In order to do that, please expect to move to the warm-up room on time (perhaps early!). Please be prepared to leave the warm-up room 5 minutes early so that you can be on stage at the appropriate time.

There will be tuners in both the warm-up room and the sightreading room.

At this time, we are uncertain about concessions. At this time, we are not planning to have concessions. We will advise one week prior to the contest.

Call us if there are questions or concerns: 713-740-0420 (school) or 832-628-0259 (cell)

Good luck! Bring your scores (numbered) and your Form 1 (signed)!

Sincerely,

George Tate and Karie Norman