



Region 19 Orchestra Directors,

The students, faculty, administration and staff at Atascocita High School are happy to welcome you to our campus for the 2016 U.I.L. Region 19 North Zone High School String Orchestra Concert & Sight Reading Contest on Friday, March 4, 2016. Please review all information as noted on this letter and review the attached campus map.

We are anticipating a smooth contest which runs on time. Please help us achieve this goal by providing accurate seating charts, reviewing this information, and planning ahead for transportation and additional logistics.

Buses should enter the campus from the rear entrance off of West Lake Houston Parkway and unload along the covered walkway located at the back of the building. Buses should be parked in the faculty parking lot adjacent to the drop off location. Please follow the attached campus map for the detailed location of your entrances.

We will have a student escort ready to greet and guide you upon arriving at A.H.S. This student will be with you for the duration of your group's time at the contest site.

When arriving, your first stop will be to check in at the contest office located in our small ensemble room. Please have three sets of original scores for all concert selections with numbered measures, your Form 1, and an updated seating chart if needed.

When unloading the bus and entering the building, we ask that students are completely silent. We want to be sure actions of individual students or groups do not detract from another group's performance or level of focus. Pre-tuning and other equipment checks are permitted in the uncasing/storage/student holding area (Orchestra Room). If pre-tuning, please be sure it is a quiet process that involves only a few students at a time. Again, please be sure students are silent when waiting in the holding area.

The warm-up room (Black Box Theatre) will have a podium, chairs, stands, McAdams metronome, and Peterson tuner. Please bring your own bass stools, rock stops, and any other equipment you wish to use. Also, be aware that our campus does not own any Wenger Cello Chairs; all chairs are the same throughout the ensemble.

We will plan to have your group depart the warm-up room five minutes before your performance time. This will allow the following group to begin their warm-up on time and maintain an accurate schedule.

Our student crew will do their best to interpret the setup charts; however, plan to take time to adjust your setup as needed before performing on stage and in the sight reading room (Band Hall). Groups on stage will be situated towards the edge of the stage to allow for a clearer projection of sound.

When arriving on stage, the student announcer will confirm the order of concert selections and review pronunciations.

Once your sight reading performance is completed, your assigned guide will lead your students back to the uncasing area and you will need to check-out with the contest secretary in the contest office (Small Ensemble Room).

If you have a group of students that will remain on site past the time of their performance, we ask that you arrange for them to have an adult chaperone. If you are planning to permit your students to hear other orchestras perform, which we hope you are, please review proper concert etiquette with them and their chaperones.

Parents and family members are permitted to hear orchestras perform at the contest. If listening to performances during the school day, audience members are required to check-in at the school's front desk to receive a visitor's badge. Performances after the school day are allowed without this check-in process.

If you have any additional questions, concerns or special needs, do not hesitate to contact us in advance.

We are looking forward to hosting this event and wish the best for all performing orchestras.

Colin Catoe

Atascocita High School
Orchestra Director

Andrew McCallum

Atascocita High School
Orchestra Director