UIL, Region 22 Process for reclassification of Middle Schools for Music Only

Please follow this process for requesting reclassification for middle school music contests.

- 1. Use the PEIMS data that is reported to the state at the end of October to determine enrollment. This will help alleviate any questions. Remember that you will only count seventh and eighth graders on the campus.
- 2. Please have the campus administration email a notification requesting classification change at least 30 days prior to the first discipline entry deadline. Please include the actual enrollment number. Be sure that a copy goes to the district fine arts director.
- 3. I will then make the change of classification in the system.
- 4. Most important—remember each campus director in all music disciplines must change the school's classification in their personal profiles.
- 5. Submit your entry as you always have.